

MINUTES OF THE MEETINGS OF CABINET

Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to the Democratic Services Lead Manager by 12 noon on Monday 20 May 2013.

**MINUTES OF THE MEETING OF THE CABINET
HELD ON 26 MARCH 2013 AT 2.00 PM
AT ASHCOMBE SUITE, COUNTY HALL, KINGSTON UPON THAMES,
SURREY KT1 2DN.**

These minutes are subject to confirmation by the Cabinet at its next meeting.

Members:

*Mr David Hodge (Chairman)	*Mrs Kay Hammond
*Mrs Mary Angell	Mrs Linda Kemeny
*Mrs Helyn Clack	*Ms Denise Le Gal
*Mr John Furey	*Mr Peter Martin (Vice-Chairman)
*Mr Michael Gosling	*Mr Tony Samuels

* = Present

PART ONE
IN PUBLIC

1/13 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Mrs Kemeny.

2/13 MINUTES OF PREVIOUS MEETING: [Item 2]

The minutes of the meeting held on 26 February 2013 were confirmed and signed by the Chairman.

3/13 DECLARATIONS OF INTEREST [Item 3]

There were none.

4/13 PROCEDURAL MATTERS [Item 4]

5/13 MEMBERS' QUESTIONS [Item 4a]

No Member questions had been received.

6/13 PUBLIC QUESTIONS [Item 4b]

One question had been received from a member of the public. The question and the response was tabled and is attached as Appendix 1 to these minutes.

7/13 PETITIONS [Item 4c]

No petitions had been received.

8/13 REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE [Item 4d]

No representations had been received.

9/13 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL [Item 5]

A A report from the Environment and Transport Select Committee's task group, concerning Countryside Management was included in the agenda. The Cabinet response was tabled at the meeting (Appendix 2).

The Cabinet Member for Transport and Environment thanked the task group for their comprehensive report and welcomed their comments and proposals.

The Chairman of the Environment and Transport Select Committee fully endorsed the comments of the Cabinet Member.

As the Chairman of the Environment and Transport Select Committee would be standing down at the forthcoming election, the Leader of the Council formally thanked for his hard work on this committee over the last few years.

B Comments from the Environment and Transport Select Committee concerning the New Approach to Highways Maintenance was included in the agenda under item 10. The Cabinet response was tabled at the meeting (Appendix 3).

C A report from the Children and Families Select Committee's task group concerning Supporting Families was included in the agenda under item 12. The Cabinet response was tabled at the meeting (Appendix 4).

10/13 MEDIUM TERM FINANCIAL PLAN 2013 - 2018 [Item 6]

The Leader presented the detailed service revenue and capital budgets for 2013/14 and indicative budgets for the following four year period to 2017/18. The report also provided an update on the fees and charges for the use of council services during 2013/14. He confirmed that the County Council would continue to invest in services and commended the Medium Term Financial Plan 2013 – 2018 to Members.

Other Cabinet Members were invited to comment on their individual portfolios:

- Savings in the Personal Care and Support Budget (within Adult Social Care) could only be achieved if the County Council worked with users and carers.
- The Public Health Budget was new for 2013/14 and would fund the Council's new Public Health responsibilities.

- Successful joint working with East Sussex County Council in relation to Business Services is a flagship partnership.
- Emphasis on particular commitments such as the provision of additional school places.
- Reference to Annex 3, the Equalities Impact Assessments (EIAs) for all significant budget decisions and their impact on Surrey's communities. It was agreed that the EIAs for Public Health, which were tabled at the meeting should be more robust and therefore should be resubmitted to the next Cabinet meeting for approval.

Finally, the Leader confirmed that, since the County Council Budget meeting held on 12 February 2013, detailed directorate and service budgets had been considered at the relevant select committees and no major comments had been received from them.

RESOLVED:

That the detailed service revenue and capital budgets for the years 2013-18, including amendments resulting from government funding changes announced after the 2013/14 budget be approved (Annex 1 of the submitted report).

That the publication of the detailed service revenue and capital budgets as set out in the 2013-18 Medium Term Financial Plan be approved.

That the lower capital government grant to support the schools basic need programme be noted and the additional use of £2m borrowing in 2013/14 and 2014/15 be approved.

That the fees and charges approved under delegated powers be endorsed and other fee and charge proposals, as set out in Annex 2 of the submitted report, be approved.

5. That the Public Health Equalities Impact Assessment be brought back to the next Cabinet meeting on 23 April 2013.

Reasons for Decisions

The 2013 – 18 MTFP is a five year budget that is aligned to the corporate and directorate strategies. It reflects assumptions about the current local and national financial, economic and political environment. Regular reporting through the year will enable progress to be effectively tracked and managed.

11/13 BUDGET MONITORING FORECAST 2012/13 (PERIOD ENDING FEBRUARY 2013) [Item 7]

The Cabinet received an update on the year-end revenue and capital budget monitoring projections as at the end of February 2013.

The Leader of the Council highlighted the following points:

Revenue – That the council set this year’s budget on the basis of rising demand for its services and the need to make significant reductions in its’ spending. He was pleased that the County Council had successfully risen to these challenges and was expected to finish the year with a small net underspending of £3.5m, or 0.2% of the budget.

It also said that this achievement was due to the Council’s relentless focus on getting the most out of every pound it spent. As well as the excellent procurement this also included staffing spend where expenditure had been reduced through improved management of sickness and by reviewing the need to fill vacancies as they arise.

Managers were no longer spending budgets just because of an artificial deadline of the end of March. Sometimes there were schemes and projects that would straddle the end of the financial year and managers had identified £5.5m of projects and schemes that would not complete before this year end cut off so the Cabinet would then review these as a part of the final accounts and agree if funding continued in the next year.

Capital – The council’s capital programme not only improved and maintained our service delivery, but provided a welcome boost to the local economy in these times. It was therefore important that the aims of the capital budget were achieved, and where some schemes were delayed, others were brought forward. This had been done and the Council was on track to fully spend its’ capital budget.

He also said that, as a part of the investment in the local economy, this council had joined with Woking Borough Council in an innovative project to develop the town centre and that the council would also be looking to bring forward other projects that would provide a presence in other town centres from which services may be provided.

Finally, he considered that this year, the focus on the capital budget had demonstrated the council’s commitment to the local economy and working with partners to achieve the best outcomes for Surrey residents and businesses.

Members noted that the last sentence in paragraph 96, Annex1, Section A should read:

‘Additional commitments are planned but it is unlikely that all will be completed by 31 March 2013 due to the lead time for procurement.’

Other Cabinet Members made the following points:

- Delight that this was the third year running that the County Council had come in just below its estimated budget.
- Good management of the capital budget this year.
- Thanks to staff, and in particular finance staff for controlling a tough budget.
- Praise for close working relationships between services, such as Property and School Places Commissioning and also the partnership working with Districts and Boroughs.

- Congratulating the local committees for their partnership working with district and boroughs in relation to spending their budgets on local highways issues.
- That the enormous increase in demand over the winter months had resulted in a projected overspend for the Adult Social Care's budget of £2m.
- Recognition of the overall efficiencies made during the last months and that the Olympic cycle races had been delivered under budget, thereby enabling its £1m contingency fund to be reallocated to the Highways budget.
- That carry-forward requests would be considered at the April / May Cabinet meetings.

RESOLVED:

1. That the projected revenue budget underspend (Annex 1 – Section A of the submitted report) and the capital programme direction (Section B of the submitted report) be noted.
2. That government grant changes be reflected in directorate budgets; (Section C of the submitted report).
3. That the use of the unused contingency for the Olympics Games be approved, to respond to the winter damage to roads.

Reasons for Decisions

To comply with the agreed strategy of providing a monthly budget monitoring report to cabinet for approval and action as necessary.

12/13 STRENGTHENING THE COUNCIL'S APPROACH TO INNOVATION: UPDATE ON OUR INNOVATION JOURNEY [Item 8]

The Leader of the Council introduced the report to Cabinet, stating that there were two aspects to the Council's approach to innovation – the update on its Innovation Journey, since the previous Cabinet report on 27 November 2012, and the Models of Delivery. He said that he wanted to receive ideas from all staff on ways that the Council could be more innovative.

The Cabinet Member for Change and Efficiency referred to the Peer team and their initial feedback as set out in paragraph 27 of the report.

The Deputy Leader also referred to Surrey County Council being named as local authority of the year at the recent Improvement and Efficiency Awards and also being shortlisted for an award at the recent Local Government Chronicle Awards.

Cabinet Members acknowledged the importance of both reports concerning the Council's Approach to Innovation, however, it was agreed that the authority must not become complacent and must continue to 'raise its game'.

RESOLVED:

1. That the good progress made so far to strengthen innovation capacity and capability be acknowledged and the findings from the peer challenge be welcomed.
2. The Chief Executive and Strategic Director for Change and Efficiency continue to work with colleagues to develop and implement the strategic framework for innovation, incorporating the recommendations from the peer challenge.
3. The learning and evaluation from innovation work be reported back to Cabinet and Council via the Chief Executive's six monthly progress reports, the next of which will be published in summer 2013.

Reasons for Decisions

To further refine and strengthen the Council's approach to innovation so it can exploit new opportunities, navigate significant challenges and achieve improved outcomes and value for money for Surrey's residents.

**13/13 STRENGTHENING THE COUNCIL'S APPROACH TO INNOVATION:
MODELS OF DELIVERY [Item 9]**

Surrey County Council places a relentless focus on delivering public value. The council has had a successful track record of finding new and innovative ways of delivering services, in the interests of the residents of Surrey.

The Leader of the Council commended this report to Cabinet Members and said that the County Council was looking to strengthen its capacity for delivery of services more effectively and that the creation of a trading company would enable the authority to do this. He also referred to a part 2 annex for this report (item 24).

The Cabinet acknowledged the progress and achievement delivered to date through a range of other options and referred specifically to Babcock4S and the £1.7m profit currently being reinvested in Education projects.

RESOLVED:

1. That the progress and achievements delivered to date through a range of existing delivery models be acknowledged.
2. That the primary objective the council seeks to achieve by developing its approach to trading is to deliver public value for Surrey residents and businesses be confirmed.
3. That the creation of a Surrey County Council Shareholder Board ('the Board') with responsibility for exercising 'shareholder control' over any limited ('trading') companies established by the council be approved and the Strategic Director for Change and Efficiency, in consultation with the Leader of the Council, Cabinet Member for Change and Efficiency and Chief Executive, be asked to establish the Board.

4. That authority be delegated to the Strategic Director for Change and Efficiency, in consultation with the Leader of the Council and Cabinet Member for Change and Efficiency, to establish a trading company that will deliver in the first instance 'business services' and in order to do so:
 - a. to consider and approve a business case, which must satisfy the statutory requirements and the criteria set out in paragraph 28 and 29; and
 - b. to approve the Articles of Association including the naming of Directors of the company.
5. That the opportunities that a range of delivery models provides be acknowledged and future proposals (expressed as options appraisals and business cases) from services across the council over the three-year period 2013 – 2016 be welcomed and the Strategic Director for Change and Efficiency be asked to lead a programme of work that will review service delivery models including currently traded activity.

Reasons for Decisions

In the current financial and funding climate for local government it is essential that the council continues to focus on delivering public value to the residents of Surrey.

The council recognises that a range of delivery models are already and should continue to be used to provide services that best meet the needs of Surrey residents and businesses. Building on existing successes, the recommendations set out in this report will enable the council to continue to anticipate and respond to the challenges it faces and represent the next phase of its approach to ensure Surrey residents receive good quality public services.

14/13 FROM REACTIVE TO PLANNED: A NEW APPROACH FOR HIGHWAY MAINTENANCE [Item 10]

The Chairman of the Environment and Transport Select Committee was invited to speak on this item. He said that this Cabinet report had been a culmination of a lot of effort and that his select committee had focussed on Highways issues during the last two years and had been a 'critical friend' to both the service and the contractors. He also said that May Gurney had been openly responsive to providing a better service to residents. He also made reference to Surrey's winter policy, the permit scheme and Project Horizon.

The Cabinet Member for Transport and Environment referred to his response (attached as Appendix 3 to these minutes) to the Environment and Transport Select Committee's comments concerning the new approach to Highway Maintenance. He thanked the Chairman of this select committee for his positive comments and referred to the efforts made by the contractors, May Gurney and confirmed that, over the last twelve months, they had met their performance indicators almost every month.

Finally, he drew Members attention to the recommendations and to Project Horizon and commended the report to Cabinet colleagues.

The Leader of the Council said that he was pleased with the revised Highways Safety Inspection Policy because highways issues were the 'number one' concern of Surrey residents and he thanked Highways officers for their efforts.

RESOLVED:

1. That the adoption of SPN (2013) as Surrey's road classification for maintenance be approved and the authority be delegated to the Cabinet Member for Transport and Environment to approve future local adjustments to the SPN, as set out in Annex 1 to the submitted report.
2. That the revised Highway Safety Inspection Policy as set out in Annex 1 to the submitted report, be approved, subject to the development of robust processes and systems to ensure that risks are assessed and authority to agree those processes and systems be delegated to the Strategic Director of Environment and Infrastructure and the Strategic Director of Change and Efficiency, in consultation with the Leader and Cabinet Member for Transport and Environment.
3. That the Town Centre Management agreement with Woking Borough Council be approved, and the authority be delegated to the Assistant Director Highways to finalise the agreement with Woking Borough Council according to the terms set out in Annex 1 to the submitted report.

Reasons for Decisions

These proposed changes will provide the following benefits:

- Increase the frequency of highway inspections, ensuring defects are identified sooner.
- Improve the planning of defect repairs, leading to an improved standard of repair and less repeat visits.
- Improve the overall condition of the network by carrying out larger scale repairs.
- As a consequence, improve the management of risk across the highway network.
- Enable Woking Borough Council to invest in their town centre by complementing County Council services and providing a higher level of service than the County Council would be able to provide.

15/13 CHILDREN'S HEALTH, WELLBEING AND SAFEGUARDING PLAN 2013 / 2014 [Item 11]

The Cabinet Member for Children and Families was pleased to present the Children's Health, Wellbeing and Safeguarding Plan and said it was a one year plan. After this time it would be replaced by a visionary strategy for children linked to Surrey's Joint Health and Wellbeing Strategy and this would

be supported by a partnership 3 -5 year health, wellbeing and safeguarding plan.

The Plan set out eight priorities which would make the most difference in 2013/14 to ensure that children and young people achieved the best health and wellbeing outcomes possible.

Cabinet Members welcomed the report and said that they were committed to working with partners to provide coherent and effective services for children, young people and their families. In particular, to improve the likelihood of positive health and wellbeing outcomes through informed commissioning with key partners including public health, police and education.

The Leader of the Council drew attention to the comprehensive and detailed Equalities Impact Assessment (EIA) attached to the report.

RESOLVED:

1. That the approach to supporting children, young people and families' health and wellbeing, as set out in the plan submitted with the report, be approved..
2. That the publication of the children's health, wellbeing and safeguarding plan be agreed. (Annex 1 to the submitted report)
3. That the Strategic Director for Children, Schools and Families, in consultation with the Cabinet Member for Children and Families, can sign off any subsequent amendments to the Plan provided there are no substantive changes.

Reasons for Decisions

To note the plan for positively supporting the health and wellbeing of children, young people and families in Surrey and to agree to delivery.

16/13 SURREY FAMILY SUPPORT PROGRAMME [Item 12]

The Chairman of the Children and Families Select Committee was invited to present the report of her committee's task group. She highlighted the key points from their report and the five recommendations made and in particular, drew attention to the task group's recommendation (4): namely, that the Cabinet received an analysis of the costs of families included within the Surrey Family Support Programme and projected savings to the public purse. She requested that this recommendation was pursued rigorously.

The Cabinet Member for Children and Families thanked the Supporting Families task group for its exceptional report and said that her response to it had been tabled (attached as Appendix 4 to the minutes). She acknowledged the Task Group's through understanding of the issues.

She also provided Members with the background to the Government's Troubled Families Programme and the objectives of the Surrey Family Support Programme and said that the Government has been supportive of the

work underway in Surrey and was using Surrey as an exemplar. She referred to the diagrams attached to the report which clearly indicated the complexity of the support programme and the number of people working with the families.

Finally, she thanked the Head of Family Services and his staff for their outstanding work to date.

Other Cabinet Members made the following points:

- That the implementation was in two phases, with phase 1 including the six largest boroughs, starting in April 2013 and phase 2 coming on stream from October 2013.
- Acknowledgement of the work undertaken to support these families.
- That the Children and Families Select Committee continued to monitor this programme.
- That any savings would be hard to quantify.

The Leader of the Council expressed his thanks to the task group for their report and also to officers involved in this area of work. He stressed the importance of this work which he hoped would break the cycle and give these children a real chance in life.

RESOLVED:

1. That the strategy and implementation of the Surrey Family Support Programme, by local teams in Elmbridge, Guildford, Spelthorne, Reigate and Banstead, Waverley, and Woking Borough Councils be approved.
2. That a local discretionary criteria of families of concern be added to the Government's criteria for families to join the programme.

Reasons for Decisions

In order to achieve the best outcomes for local families with multiple needs, the national programme has been adapted to better suit Surrey communities.

17/13 EMERGENCY RESPONSE COVER LOCATIONS: EPSOM AND EWELL AND REIGATE AND BANSTEAD [Item 13]

This report detailed how Surrey Fire and Rescue Authority (SFRA) intend to respond to the removal of the West Sussex Fire and Rescue Service fire engine based at Horley Fire Station and improve the deployment of fire engines in order to maintain an effective emergency response in accordance with the Public Safety Plan. SFRA will operate a chain of single fire engine fire stations running through the boroughs of Epsom & Ewell and Reigate & Banstead. There would be two new fire stations in Salfords and Burgh Heath and a more efficient use of resources across the county.

Comments from the Communities Select Committee together with the Cabinet response were tabled at the meeting (attached to the minutes as Appendix 5 and 6 respectively). Members also noted that the first sentence of paragraph 18 should read 350 and not 330 individual respondents.

Mrs Mason, local Member for Epsom and Ewell West, was invited to speak. She expressed concern about the reduction in provision in the Epsom and Ewell area from two to one pump and said that residents in this area did not consider that the proposals would deliver a better service. She requested that if the proposals were agreed by Cabinet, that the arrangements should be carefully monitored by both Cabinet and the relevant select committee.

The Cabinet Member for Community Safety introduced the report and highlighted the issues relating to the decision of the West Sussex Fire and Rescue Service to relocate their fire engine, based at Horley to Horsham. She did not consider that these proposals, considered today by Cabinet would diminish the fire service provision across the county. She acknowledged local concerns about the provision but said that the County Council needed to take a balanced view.

She also confirmed that there were agreements with London Boroughs to provide cover close to Surrey boundaries and she considered that the cover was resilient. She reiterated that Surrey County Council's Fire and Rescue Service was a professional and high performing service and contributed to making Surrey a safer place.

She also said that the proposals included building two new fire stations and the location of the Burgh Heath site had not yet been identified.

Finally, she referred to the comprehensive EIA included with the papers and also to the consultation report, which detailed the processes and consultees including all local committees and commended the recommendations to Cabinet.

RESOLVED:

That the proposals for the improved deployment of single fire engine fire stations running through the boroughs of Epsom & Ewell and Reigate & Banstead, including the delivery of two new fire stations in Salfords and the Burgh Heath area be approved.

Reasons for Decisions

1. To mitigate the impact of changes at Horley as a result of the West Sussex Fire and Rescue Authority's decision to withdraw their fire engine.
2. To improve the fire engine response coverage in Surrey. This is measured through modelling analysis and performance data.
3. To improve the fire service provision across Surrey.

18/13 INVESTMENT IN SAFE CYCLING INFRASTRUCTURE [Item 14]

In November 2012, the County Council submitted a bid to the Department for Transport (DfT)'s newly established Cycle Safety Fund. The fund was established in response to concern about the rising numbers of cycling casualties in the UK, with the funding focused on junctions or stretches of the highway with a record of cyclists being killed or seriously injured.

The County Council bid for five schemes, prioritising two which offered best fit with the fund criteria: Walton Bridge Links and Leatherhead Town Centre. The DfT was due to make an announcement in February but this has been delayed. In order to ensure deliverability of the schemes within the DfT timescales for completion by the end of 2013, the County Council would need to progress quickly to implementation as soon as the bid outcome is received, which is hoped to be in April 2013. The Cabinet Member for Transport and Environment commended the recommendations to Members.

RESOLVED:

That the decision to accept the grant be delegated to the Strategic Director for Environment and Infrastructure, in consultation with the Leader and the Cabinet Member for Environment and Transport.

Reasons for Decisions

Tackling cyclist KSI rates is a corporate priority. The rate of cyclist KSIs in Surrey has more than doubled in the last four years. The schemes will directly benefit areas of high cyclist KSI rates, by making cycling a safer option for residents that live, work and shop in the town centres. It will deliver economic benefit by making it more possible for people to cycle, reducing travel costs and congestion. It will support the County Council's ambition to secure a cycling legacy from the 2012 Olympics and will support development of Surrey's visitor economy.

Consultation with residents in Walton-upon-Thames and Leatherhead, identified that 89% of people would welcome the introduction of safe, segregated cycle routes. Of the people surveyed, 44% of cycle owners and 82% of non-owners identified road safety issues as a deterrent to cycling.

The relevant Local Committees have formally approved the proposed schemes.

19/13 SUPPORTING ECONOMIC GROWTH: COSTS ASSOCIATED WITH THE SECTION 278 DELIVERY OF THE SHEERWATER LINK ROAD, WOKING [Item 15]

Cabinet strongly supported the request to waive Surrey County Council's normal fees including commuted sums for the Sheerwater scheme (including Bishop David Brown access) and to waive the need for a bond, and authorised the funding of the County Council's internal costs from the New Homes Bonus.

RESOLVED:

1. That the agreement fee be waived and commuted payments or a bond for the Sheerwater Link Road/ Bishop David Brown scheme be not required.
2. That the internal costs arising from the above recommendation be funded from New Homes Bonus receipts.

Reasons for Decisions

Surrey County Council wants to assist Woking Borough Council in the delivery of this economically important project that will contribute a significant beneficial effect on the Borough, County, and wider South East Regional economies. This will not only have a substantially positive effect on the residents of Surrey (especially current and future residents of East Woking), but also it will benefit those who work in East Woking and travel through it.

20/13 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING [Item 16]

RESOLVED:

- 21/13** That the decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting as set out in Appendix 7 be noted.

Reasons for Decisions

To inform the Cabinet of decisions taken by Members under delegated authority.

22/13 WESTFIELD PRIMARY SCHOOL, WOKING: EXPANSION BY ONE FORM OF ENTRY FROM SEPTEMBER 2013 [Item 17]

The Cabinet Member for Assets and Regeneration Programmes informed Members that the provision of a permanent one form of entry increase at Westfield Primary School to two forms of entry would help to meet the basic need requirements for primary places in the Woking area. He considered that the expansion of this school was a good example of Property Services and School Commissioning working together.

RESOLVED:

That the expansion and adaptation of Westfield Primary School, as detailed in the submitted report, be approved in principle, subject to the consideration and approval of the detailed financial information set out in agenda item 22.

Reasons for Decisions

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Woking area.

23/13 AWARD OF TWO YEAR CONTRACT FOR THE PROVISION OF TEMPORARY AGENCY STAFF [Item 18]

The Cabinet Member for Change and Efficiency requested the agreement of the proposed short term two year contract as set out in the report, which would then enable the council to consider all options for a long term strategic solution for the supply of temporary staff.

RESOLVED:

That the award of a two year new contract under a national framework which commenced April 2011 (contract notice 2010/s 209 3197760) be approved, so as to continue the provision, for the supply of temporary staff.

Reasons for Decisions

The current contract works well in delivering temporary agency staff to the Council. However after consultation with stakeholders there are aspects within the service provision that users would like to see improved.

A project team has been formed consisting of representatives from Human Resources, Procurement, Children's and Adult Services to consider and create a strategy for the long term use of temporary staff.

This review will take into account market conditions and industry performance as well as recent changes in legislation regarding temporary agency workers. It will focus on the best options for delivering the Councils requirements and will potentially create innovative solutions to meet those needs.

The contract will provide the time required to complete and implement the outcomes of the review.

24/13 FRAMEWORK FOR THE PROVISION OF MANAGED PRINT SERVICES [Item 19]

This item was introduced by the Cabinet Member for Change and Efficiency who explained that the recommendation was in two parts: (i) a four year framework agreement for use by Surrey County Council, all local authorities and all public sector bodies in the South East, and (ii) a specific print solution for Surrey County Council. She drew attention to the financial information set out in the part 2 report (item 23) and commended it to Cabinet.

RESOLVED:

- (1) That the award of a four year framework agreement, which will be made available for use by Surrey County Council, all local authorities and all public sector bodies in the South East be approved. (Financial details were set out in the Part 2 Annex, item 23 on the agenda)
- (2) That the award for Surrey County Council's specific print solution (as a mini competition from the framework) to the bidder identified in the Part 2 Annex (item 23) for a 5 year contract, be approved.

Reasons for Decisions

Surrey County Council (SCC) needs to modernise its approach to printing by offering a holistic and flexible print solution that fits organisational and operational needs.

The Council has a wide range of devices that print, photocopy, fax and scan which are of different makes and models. Currently there are 1800 networked printers and numerous photocopiers, plus standalone printers/photocopiers in various teams. These devices are spread across 143 buildings. This wide range is difficult to support/maintain and therefore expensive. The Council also needs to buy and stock a wide range of consumables for the devices makes and models. The current cost of printing and photocopying is approximately £1,275,000 per annum.

A move to Multi Functional Devices (MFDs) offers the ability to scan, fax, photocopy and print from a single machine, with resultant cost savings and rationalisation of equipment. Such devices also offer increased security, along with a reduction in print wastage and carbon.

SCC has entered a framework agreement (which will be open to all local authorities and all public sector bodies in the south east). This will give the Council a route to market for all its print needs. The framework will also facilitate a longer term collective approach to the delivery of printing across Surrey or a larger region such as the South East 7.

25/13 WASTE MANAGEMENT: PROPOSAL TO DELIVER ECOPARK [Item 20]

The Cabinet Member for Transport and Environment reported on current status for the delivery of the Eco-park, described the next steps, and requested Cabinet approval to carry out the necessary activity to make the final decision regarding a contract amendment to deliver the Eco Park. Both the Leader and Deputy Leader referred to the letter from the Department for Environment, Food and Rural Affairs (Annex 1).

RESOLVED:

1. That the actions proposed in this report be approved, and a further report be required by the end of July 2013, which provides the necessary information to enable the Cabinet to approve the actions to deliver the Eco Park.
2. That the positive discussions with DEFRA be noted and a realignment of grant with planned spend profile be supported.

Reasons for Decisions

The recommendations are necessary to provide proper authority to:

1. Deliver the Eco Park which represents a corporate priority for the Council.
2. Avoid significant cost implications to the Council.
3. Provide assurance to contractual and funding partners to the Council.
4. Demonstrate ongoing commitment to value for money for the UK taxpayer

26/13 EXCLUSION OF THE PUBLIC [Item 21]

RESOLVED:

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under paragraph 3 of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

THE FOLLOWING ITEMS OF BUSINESS WERE CONSIDERED IN PRIVATE BY THE CABINET. SET OUT BELOW IS A PUBLIC SUMMARY OF THE DECISIONS TAKEN.

27/13 WESTFIELD PRIMARY SCHOOL, WOKING: EXPANSION BY ONE FORM OF ENTRY FROM SEPTEMBER 2013 [Item 22]

RESOLVED:

1. That the business case for the project to expand Westfield Primary School up to a maximum cost, as set out in the submitted report, be approved.
2. That the arrangements by which a variation of up to 10% of the total value be agreed by the Strategic Director for Change and Efficiency and the Cabinet Member for Assets and Regeneration Programmes, in consultation with the Leader.
3. That the award of the contract to carry out the works to provide the additional pupil places be approved.

Reasons for Decisions

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Woking area.

28/13 FRAMEWORK FOR THE PROVISION OF MANAGED PRINT SERVICES [Item 23]

The Cabinet Member for Change and Efficiency drew Members attention to the details of the tenders' evaluation set out in the report.

RESOLVED:

1. That a framework agreement be awarded across three lots (capital goods, managed services and consumables) and available to authorities across the South East region, to commence on 5 April 2013.

2. On award of this framework a 5 year contract be subsequently awarded to the supplier named in the submitted report, for the provision of a managed service to meet Surrey County Council's printing requirements, at an estimated value as set out in the submitted report, to commence on 15th April 2013.

Reasons for Decisions

Surrey County Council (SCC) needs to modernise its approach to printing by offering a holistic and flexible print solution that fits organisational and operational needs.

29/13 STRENGTHENING THE COUNCIL'S APPROACH TO INNOVATION: MODELS OF DELIVERY [Item 24]

This was the confidential Annex for item 9.

30/13 AWARD OF CONTRACTS FOR THE DELIVERY OF PAEDIATRICS SERVICES TO SURREY SCHOOLS [Item 25]

The Cabinet Member for Change and Efficiency introduced the report and said that the proposals were for new short-term contracts with both of the current providers for an additional 12 months.

RESOLVED:

That the award of new contracts to the existing providers be approved for one year on financial terms to be negotiated but not to exceed the annual value of the current contracts.

Reasons for Decisions

The County Council needs to deliver these services to meet children's stated needs. Officers in Children's Services and Procurement have been working with colleagues in Health over the last 12 months to seek to develop a joint commissioning approach and strategy for new contracts to be awarded from April 2013. It has not been possible to agree this joint approach due to the organisational changes that the PCT and newly formed Clinical Commissioning Groups have been going through during this period.

The Council therefore proposes to award contracts with the current providers in order to ensure continuation of these services from April 2013 to March 2014.

31/13 PUBLICITY FOR PART 2 ITEMS [Item 26]

RESOLVED:

That non-exempt information relating to items considered in part 2 of the meeting may be made available to the press and the public, if appropriate.

[Meeting closed at 4pm]

ITEM 4(b) - PROCEDURAL MATTERS

Public Questions

Question (1) from Mr David Beaman

On Wednesday 13th March Surrey County Council announced a "hit list" of 16 projects to be delivered during the life of the next County Council between 2015 and 2019 to reduce traffic congestion. Whilst this "hit list" included 2 schemes in Farnham it did not include a Wrecclesham Relief Road. It is now over 10 years since Surrey County Council commissioned a review to look at the options for relieving traffic through Wrecclesham which recommended traffic management measures and improvements to public transport in the short term with construction of a relief road in the longer term. Since construction of the relief road now appears to be highly unlikely in the near future what traffic management measures and improvements to public transport are proposed for implementation in the short term to relieve traffic through Wrecclesham especially given the additional traffic that will inevitably be generated by the development of the new Whitehill and Bordon new eco town.

Reply:

Surrey Highways officers have been in discussion with their counterparts in Hampshire and the transportation consultant for the development on measures to ameliorate any increase in traffic using the A325 through Wrecclesham which results from the Whitehall Borden ecotown. The development is expected to be implemented over a number of years and mitigation measures will concentrate on reducing the severance caused by the A325 and A31 Farnham Bypass, which would include signalisation of the mini roundabout at School Hill incorporating pedestrian red man/green man crossings and controlled pedestrians in both Wrecclesham Hill and on the the A31 at Red Lion Lane.

In the short term, the Local Committee for Waverley meeting on 15 March agreed to fund a speed management scheme for the A325 Wrecclesham Hill as part of its programme of minor improvement schemes for 2013/14.

**John Furey
Cabinet Member for Transport and Environment
26 March 2013**

CABINET RESPONSE TO ENVIRONMENT AND TRANSPORT SELECT COMMITTEE AND COUNTRYSIDE TASK GROUP

COUNTRYSIDE MANAGEMENT TASK GROUP REPORT

RECOMMENDATIONS

Recommendation 1 – The Strategic Director for Environment & Infrastructure should review the contract between Surrey Wildlife Trust and Surrey County Council. This review should include:

- All aspects of the contract;
- The development and measurement of more clearly defined outputs that ensure value for money;
- A review of the governance arrangements;
- The development of a communication strategy to promote the benefit of the partnership arrangements to Members of the County Council and Surrey residents and;
- That the Environment & Transport Select Committee reviews the Countryside Estate's asset management plan at a future meeting.

Timescale: report to Environment & Transport Select Committee – October 2013.

Recommendation 2 - The Strategic Director for Change & Efficiency reviews the management arrangements for the Council's Small Holdings and Farm Estate to ensure that they retain value and maximise economic returns.

Timescale: report to Environment & Transport Select Committee – October 2013.

Recommendation 3 – The Strategic Director for Environment & Infrastructure reviews and refreshes the approach to rural and countryside partnership working. This review should include:

- A revised register of all partnerships within the County, setting out the purpose of each organisation and financial contributions and representation from the County;
- That this register is reviewed on an annual basis to ensure it continues to be relevant;
- That a culture of partnership (rather than direction) is encouraged and

fostered within the County, to encourage dialogue and facilitation between the Council and stakeholders and;

- That Surrey County Council actively engages with the (new) Surrey Nature Partnership, with the County representative on this body being the Cabinet Member for Transport & Environment.

Timescale: report to Environment & Transport Select Committee – July 2013.

Recommendation 4 – The Strategic Director for Environment & Infrastructure reviews and refreshes the approach to the rural economy. This review should consider that:

- The County Council maintains policies, which enable residents to live and work in the rural community. This will require working with partners to facilitate both affordable housing and job opportunities (including apprentices);
- The County Council supports the development of the wood fuel industry in Surrey and encourages co-operation between the owners of smaller woods; and
- The County Council considers, where suitable, the prioritisation of the use of wood fuel in its own buildings, subject to approval of a business case.

Timescale: report to Environment & Transport Select Committee – July 2013.

Recommendation 5 – The Strategic Director for Environment & Infrastructure reviews and refreshes the approach to tourism. This review should consider that:

- Specific management plans are created for iconic locations in Surrey;
- Where appropriate, the Olympic Legacy is used as a catalyst for key decisions; and
- Objectives are agreed with the AONB to reflect the strength and potential of the brand for Surrey.

Timescale: report to Environment & Transport Select Committee – July 2013.

RESPONSE

I welcome the report of the Environment and Transport Select Committee and its task group and note their recommendations. The Cabinet Member will consider the task group recommendations early in the new Administration and make a detailed response at that time.

Mr John Furey

Cabinet Member for Transport and Environment

26 March 2013

CABINET RESPONSE TO ENVIRONMENT AND TRANSPORT SELECT COMMITTEE

FROM REACTIVE TO PLANNED – A NEW APPROACH FOR HIGHWAY MAINTENANCE

SELECT COMMITTEE RECOMMENDATION

That the recommendations set out in the New Strategy for Highways Maintenance report, be endorsed.

RESPONSE

It is acknowledged that the New Strategy for Highways Maintenance has been discussed in detail by the Select Committee and I welcome their endorsement of the recommendations.

Officers will continue to develop and implement processes to ensure adequate monitoring of the new strategy following introduction. This will also include putting in place an effective communications strategy. The recommendations will be introduced in phases during the forthcoming year, 2013/14.

Mr John Furey
Cabinet Member for Transport and Environment
26 March 2013

CABINET RESPONSE TO CHILDREN AND FAMILIES SELECT COMMITTEE

REPORT OF THE SUPPORTING FAMILIES TASK GROUP

SELECT COMMITTEE RECOMMENDATIONS

1. That the Cabinet approves the stated objectives of the Surrey Family Support Programme.
2. That the Cabinet asks that the Strategic Director of Children, Schools and Families provide clarity over how the objectives of the Surrey Family Support Programme relate to the wider objectives of the Directorate Public Value Programme.
3. That Cabinet reviews the outcomes for a sample of the families a year after completing the Programme.
4. That the Cabinet receives an analysis of the costs of families included within the Surrey Family Support Programme and projected savings to the public purse.
5. That the Cabinet encourages the Borough and District Councils to develop a mechanism for involving and raising the awareness of elected Members through local governance structures, including Local Committees.

RESPONSE

I would like to thank the Task Group for undertaking a very detailed and thorough investigation into the Family Support Programme as it was being developed with our public partner agencies. Officers have worked closely with the Task Group and as a result many of the ideas and proposals made by the Task Group were agreed and or anticipated as the new programme was developed.

The Surrey Family Support Programme is a new and innovative way for the Council to work with families with multiple and complex needs using a new model of joint working with partners. The programme will no doubt evolve as we learn what works best for the families in the programme and as we develop our working practice.

In response to the Task Group's five recommendations I have the following response:

1. I am pleased that the Task Group supports the objectives of the programme. These objectives will be agreed as part of my report to the Cabinet on the Family Support Strategy.
2. There was always an overlap between the work of the Family Support Programme (Troubled Families) and the Family Support work stream of the Children, Schools & Families Directorate Public Value Programme.

The reason for this is because both pieces of work are concerned with working with families and specifically families who present with a range of

needs across all family members. The task of the Family Support Programme was to put in place a programme of work to turn around the lives of over 1,000 families by 2015. That work programme is now established and will go live shortly.

The Public Value Programme is looking to develop innovative ways of working that will raise service quality, improve family outcomes and at the same time reduce the Children, Schools & Families budget by £40M by 2017.

In all likelihood the work of the Family Support Programme will have a great influence on the final recommendations of the Public Value Review which will in turn make some changes to the Family Support Programme. The Strategic Director for Children, Schools & Families will report later this year on the Public Value programme and address the issues raised regarding the relationship between the Family Support programme and the PVP work streams.

3. A key success measure of the Family Support Programme will be whether we can demonstrate that the programme has a lasting and sustainable impact on the families who take part. I am happy to agree that the Cabinet reviews the progress of the Family Support Programme and its impact on family outcomes including an examination of family outcomes one year after a sample of families leaves the programme.
4. The Government has made a strong case to suggest that this way of working with families with multiple and complex needs will save money for tax payers. Work is in hand to track the before and after Council costs of a sample of the families who join the programme and this will inform the future development of the programme.
5. Our partnership approach to the Family Support Programme will mean that in each borough and district there will be some local governance and scrutiny arrangements for the local programme and its outcomes. We will of course encourage borough and district councils to raise awareness of the programme with their elected members through these local arrangements. Local Committee chairman may decide to call in reports on the Troubled Families programme for their particular borough or district. This has already happened in Waverley and Spelthorne.

Mrs Mary Angell
Cabinet Member for Children and Families
26 March 2013

COMMUNITIES SELECT COMMITTEE

Item under consideration: Scrutiny of Consultation for Epsom and Ewell and Reigate and Banstead Emergency Response Cover Locations

Date Considered: 21 March 2013

At its meeting of 21 March 2013 the Communities Select Committee considered a report from the Fire and Rescue Service on the proposed changes to the emergency response cover in the boroughs of Epsom & Ewell and Reigate & Banstead. This issue had also to some extent been discussed at the Committee's meeting of 16 January 2013 as part of the item considering the progress of the Public Safety Plan.

The Communities Select Committee raised a number of issues to include:

- 1) clarity, information and justifications around the selection of new locations being considered;
- 2) public and member engagement during the consultation process;
- 3) impact of the changes on areas of deprivation and vulnerable residents;
- 4) impact of the changes on first and second fire engine response times.

The Committee acknowledged that the proposed changes were a response to West Sussex Fire and Rescue Authority's decision to relocate their fire engine based at Horley and terminate their agreement to provide cover in that area.

The Committee felt that the Service had invested considerable time considering alternative proposals to respond to this change.

The Committee recognised that the proposed changes did diminish the second fire engine response times in Epsom & Ewell, and some concerns were expressed about the impact this would have in the area. However, the Committee generally accepted that on average this borough would continue to have one of the best response times in the County. The Committee noted that the proposed changes would improve the cover and average response times in Reigate and Banstead. Therefore, the majority of the Committee felt that these proposals were an appropriate response to the changes in Horley as it provided equitable cover taking the County as a whole.

The recommendation to endorse the Service's proposals was voted on by the Committee. The majority of the Committee voted to endorse the proposals. There was one vote against the proposals. The Committee agreed to the recommendation to review the implementation plan for the proposed changes.

Recommendation

Communities Select Committee recommends that Cabinet approves the proposed changes to the emergency response cover in the boroughs of Epsom & Ewell and Reigate & Banstead.

STEVE COSSER, Chairman of the Communities Select Committee

CABINET RESPONSE TO COMMUNITIES SELECT COMMITTEE

SCRUTINY OF CONSULTATION FOR EPSOM & EWELL AND REIGATE & BANSTEAD – EMERGENCY RESPONSE COVER LOCATIONS

SELECT COMMITTEE RECOMMENDATIONS

The Communities Select Committee recommends that Cabinet approves the proposed changes to the emergency response cover in the boroughs of Epsom & Ewell and Reigate & Banstead.

RESPONSE

I am pleased to note that the Communities Select Committee recommends that Cabinet approves the proposed changes to the emergency response cover in the boroughs of Epsom & Ewell and Reigate & Banstead.

I was at the Select Committee with officers and responded to the issues raised during the meeting. In respect of the four specific points that have been raised, I will provide a further summary response.

| Clarity, information and justifications around the selection of new locations being considered

SCC Property Services are responsible for identifying and securing appropriate sites for the location of the new fire stations. Fire Officers are working with officers from Property Services on this matter and support has been offered by Reigate and Banstead Borough Council. When suitable sites have been identified and we are able, the necessary clarity and information will be provided. Any change of use will of course be subject to the usual planning permission process.

| Public and member engagement during the consultation process

As a result of the initial feedback received I agreed to extend the consultation to 12 weeks to ensure that there was sufficient opportunity for interested parties to have their say. The full consultation plan is available as an appendix to the consultation report but I can assure you it was thorough and every reasonable effort was taken to encourage participation.

| Impact of the changes on areas of deprivation and vulnerable residents

A significant amount of modelling and research has been undertaken in developing these proposals and the impact on vulnerable residents has been assessed through the EIA. This shows that, in Surrey, vulnerability from fire is not linked to deprivation but there appears to be a link with age, mobility and mental health issues. The Service are working closely with Adult Social Care colleagues to target those most at risk and provide them with the prevention and protection measures that can make a real difference to them. Indeed fire and rescue critical incidents can and do occur anywhere in the county and that is why we are making these changes to improve the balance of service provision across Surrey, which is an agreed outcome of the Public Safety Plan.

| Impact of the changes on first and second fire engine response times

The Cabinet report and appendices provides more detail on the modelled impact of the changes on fire engine response times. Across Surrey, and specifically within Reigate & Banstead, the modelled average response time for the first fire engine improves and two-thirds of all incidents are resolved with only one fire engine in attendance. However, the biggest impact on life safety can be made through effective prevention and protection work, which supports our emergency response arrangements. The work with Adult Social Care to target vulnerable people to support them in their homes and the award winning *safe drive, stay alive* programme for young drivers are good examples of where we can make a positive difference.

Mrs Kay Hammond
Cabinet Member for Community Safety
26 March 2013

CABINET MEMBER DECISIONS

MARCH 2013

(i) PETITION – HELICOPTER NOISE

That the response attached at Appendix 1 be approved.

Reasons for decision

To respond to the petition.

(Decision of Cabinet Member for Transport and Environment –
13 March 2013)

**(ii) LICENSING OF THE SURREY HILLS TRADEMARK TO SURREY
HILLS ENTERPRISES COMMUNITY INTEREST COMPANY**

1. That the Trademark be licensed to Surrey Hills Enterprises to use commercially for an initial period of three years at no cost, and to be reviewed at the end of that term.
2. That the final wording of the Trademark licence be agreed by officers and signed off by the Cabinet Member for Transport and Environment
3. That the Trademark be licensed to the Community Interest Company (CIC) once the Head of Legal Services has advised that the CIC is properly established and the Area of Outstanding Natural Beauty (AONB) Board have approved the licence.

Reasons for decision

The Surrey Hills AONB Board and the County Council are keen to see the Surrey Hills Trademark developed into a significant brand for Surrey, to support businesses in the County and to encourage visitors. The CIC has the ability to trade freely and can therefore sub licence the Trademark and generate an income and as the company has a community interest that income has to be used for the purposes set out in the CIC Memorandum and Articles of Association. In addition, the CIC has an asset lock whereby anything transferred into the company has to be retained by the company for the community interest.

This will help develop the Surrey Hills brand, help promote local businesses and allow the income to be used to fund activities in the Surrey Hills that deliver the AONB management plan. The licence will only be for three years initially to see how it works and ensure that all parties are getting the expected benefit from the Trademark.

(Decision of Cabinet Member for Transport and Environment –
13 March 2013)

(iii) A PROPOSAL TO RELOCATE PORTESBURY SPECIAL SCHOOL, CAMBERLEY FROM ITS CURRENT LOCATION TO A NEW SITE AND TO INCREASE THE CAPACITY OF THE SCHOOL FROM 70 TO 105 PLACES

1. That the proposal be implemented and Portesbury Special School be relocated to the old Blackdown Primary School site and expanded from 70 to 105 places.
2. That officers prepare a full planning application to be considered by the Planning Authority and that the proposal be implemented subject to the agreed budget set by Cabinet.

Reasons for decision

The current site and buildings are deficient and a solution has been required for some time. The consultation showed that there is strong support from the school, Governors and the local community on this proposal. Now that a suitable site has been identified that is acceptable to both the school and parents, the Local Authority should seek to proceed with the proposal to and to seek planning approval on the scheme.

(Decision of Cabinet Member for Children and Learning – 13 March 2013)

(iv) TO DETERMINE A PROPOSAL TO EXPAND ESHER COFE (VC) HIGH SCHOOL

1. That the school be enlarged by 2 forms of entry (from 6 FE to 8 FE).
2. That the school undertakes a building remodelling programme on its present site managed by Surrey County Council. This will add teaching accommodation and improve the use of space on campus and enable the school to accommodate 1200 students (PAN 240).
3. That this expansion be effective from 1 September 2015.

Reasons for decision

Esher High is a popular school and successful which delivers a high quality education. It was rated by OFSTED at its last inspection (Nov 2009) as an outstanding school. It also holds a number of awards and is recognised as a National Teaching School, a National Support School and a Lead school for educating Gifted and Talented students. The provision of additional places at Esher High meets the government's policy position to expand successful schools in order to meet parental preferences.

(Decision of Cabinet Member for Children and Learning – 13 March 2013)

(v) PROPOSED EXPANSION OF ST MARTIN'S COFE VA INFANT AND JUNIOR SCHOOLS, EPSOM

1. That the admission for St Martin's Infant School be approved as 3 FE from September 2014
2. That the admission for St Martin's Junior School be approved as 3 FE from September 2017
3. That additional accommodation be built at both schools and a suitable travel plan be agreed.

Reasons for decision

There is an immediate requirement for more primary school places in Epsom which is evidenced by data. This proposal to expand two popular and successful schools is in response to this need and the additional places will benefit local parents and children.

(Decision of Cabinet Member for Children and Learning – 13 March 2013)

(vi) CHARLWOOD INFANT SCHOOL: CHANGE TO A PRIMARY SCHOOL - DECISION

- (1) That Charlwood Primary School would decrease its Published Admission Number from 30 to 15 on 1 September 2013.
- (2) That no Year 2 children would remain on roll at Charlwood Primary School, but would continue to progress to other schools for their junior education.
- (3) That the school would become a restricted age primary school.
- (4) That Charlwood Primary School would extend its age range by 1 year on 1 September 2016.
- (5) That Charlwood Primary School would then extend its age range by 1 year each year until 1 September 2019, when it would become an all-through primary school.

Reasons for decision

Additional junior places in the area are necessary. The expansion of Charlwood Infant School would increase parental certainty of progression for their children and provide effective long-term provision to meet the needs of local children, promoting high standards, ensuring fair access to educational opportunity, and promoting the fulfilment by every child of their educational potential.

(Decision of Cabinet Member for Children and Learning – 13 March 2013)

(vii) SERVICES FOR YOUNG PEOPLE: LOCAL PREVENTION COMMISSIONING 2013 - 2015

1. That the allocation of £8,500 to Personalised Prevention be approved
2. That the local needs specification as set out in Annex A of the submitted report, be considered by providers focusing on the identified needs of Epsom & Ewell and the geographical neighbourhoods prioritised by the Youth Task Group be approved.

Reasons for decision

1. The Youth Task Group was set up by the Local Committee for the purpose of advising the Local Committee in relation to youth issues, with particular reference to prioritising needs in respect of SCC Services for Young People resources devolved to the Local Committee. The Task Group has identified key priorities for Epsom & Ewell to prevent young people becoming Not in Education, Employment or Training (NEET). This report brings forward recommendations from the Task Group on how the local commissioning resource should be targeted.
2. The recommendations focus on key geographical neighbourhoods and community priorities. However the Task Group agreed that there should be borough-wide access to any commissioned services. Following a workshop the Task Group discussed and agreed key risk factors for Epsom & Ewell and these were used to produce a local specification for the Local Prevention Framework for 2013-15 as set out in Annex A of the submitted report.
3. Following agreement of the Cabinet Member for Community Safety, proposals to address the identified priority areas and risk factors will be sought from providers. The Commissioning and Development team will create a short-list of bids for consideration of the Task Group. The Task Group will then consider the shortlist before final proposals for award of grant(s) are brought to the Cabinet Member for Community Safety. The commissioned services would then commence on 1 September 2013.

(Decision of Cabinet Member for Community Safety – 15 March 2013)

(viii) ABBEY BARN TRUST

That the cash currently held by the council, plus the proceeds from the sale of investments in full be transferred to the Community Foundation for Surrey, so they are able to utilise the funds through the Runnymede Community Fund Panel and the young people of Runnymede are able to utilise the funds.

Reasons for decision

The County Council is confident that the Community Foundation for Surrey is a very suitable vehicle to distribute long term funds in the form of grants to the young people in Runnymede. This will be with full involvement of local people, is in line with the intentions of the original trust and value for money as additional funds will be generated to support the bequest.

(Decision of Cabinet Member for Community Safety – 15 March 2013)

RESPONSE TO PETITION CONCERNING HELICOPTER NOISE

The Petition

“We the undersigned petition Surrey County Council to help stop excessive helicopter noise over the county from non essential flights.”

Submitted by Mr Andy Lush
Signatures: 241

Further details from petition creator:

Surrey is regularly overflowed by noisy commercial and private helicopters, causing serious environmental health issues. The Civil Aviation Authority will not act. The vast majority of these flights are non-essential leisure and commuting trips. Affected residents in Surrey have had enough. We call on Surrey County Council to raise this issue at the highest level, and insist on protection for its residents from this extremely unpleasant and intrusive noise pollution.

Response

Firstly I would like to thank Mr Lush and the residents who signed the petition for raising this issue. The Council fully supports residents' rights to the peaceful enjoyment of their homes free from excessive noise pollution and recognises the concerns felt by those affected by aircraft noise.

The Council recognises the deficiency of the current regulatory framework and shares the petitioner's concern that this is an area which requires action at a national level. In this response I will set out the action which the Council is pursuing both to see strengthened controls over aircraft noise pollution, including helicopters, at a national level and measures which could be taken at a local level to help address local issues in Surrey.

The national picture – current regulations

Whilst there are regulations surrounding safety issues associated with helicopter flights, there are currently few controls over their noise. The main safety regulations regarding helicopters are incorporated within the Rules of the Air Regulations (2007), which form part of the Air Navigation Orders (2009). Safety regulations include:

- The 500 feet rule - Except with the written permission of the CAA, an aircraft shall not be flown closer than 500 feet to any person, vessel, vehicle or structure.
- The 1,000 feet rule - Except with the written permission of the CAA, an aircraft flying over a congested area of a city town or settlement shall not fly below a height of 1,000 feet above the highest fixed obstacle within a horizontal radius of 600 metres of the aircraft.
(Police helicopters are exempted from both the 500 feet and 1,000 feet rules).

The Civil Aviation Authority (CAA) is the organisation that deals with helicopter noise complaints. Helicopters flown according to the 'Rules of the Air' are given immunity from controls in relation to noise under the Civil Aviation Act 1982, the Air Navigation Regulations and the Environmental Protection Act 1990.

Section 76 of the Civil Aviation Act 1982: "No action shall lie in respect of trespass or in respect of nuisance, by reason only of the flight of an aircraft over any property at a height above the ground which, having regard to wind, weather and all the circumstances of the case is reasonable, or the ordinary incidents of such flight, so long as the provisions of any Air Navigation Order... [broadly, the regulations governing licensing, air-worthiness, rules of the air and air traffic control] have been duly complied with."

There are specific restrictions for helicopters flying in the London and London City Control Zones. Single-engine helicopters are required to fly along designated routes; multi-engine helicopters can travel on more direct routes. Outside of these areas and Air Traffic Controlled airspace, helicopters are free to fly routes in accordance with the height restrictions set out above.

Further details can be found in the attached SASIG paper "The Impact of Helicopters". Also attached is a copy of Civil Aviation Authority report on planning controls - Helicopter Activity and Private Landing Sites.

The national picture – lobbying for change

Surrey County Council is a member of SASIG, the Strategic Aviation Special Interest Group of the Local Government Association. SASIG is a national group of local authorities with an interest in strategic aviation issues. These local authorities comprise a population of around 12 million people, over a fifth of the total population of England.

Surrey County Council works through SASIG to coordinate with other Local Authorities in a strategic manner on national aviation policy so as to reconcile economic, social and environmental issues.

In March 2011, the Government launched a scoping exercise towards developing a new sustainable policy framework for UK aviation. The Council and its partners in SASIG used this opportunity to call on the Government to include helicopter noise in the aviation framework as follows:

"Helicopter activity should be included in a new noise management regime, to address the associated impacts. Impacts from helicopter flights are related to the fact that the craft are flown using visual reference to the layout of buildings, transport routes, open spaces, etc. on the ground ('visual flight rules'), i.e. not along any predefined routes; the craft tend to be flown at lower altitudes than aircraft; and helicopters have specific noise characteristics."
(Par. 6.10, pg.25)

Following the initial scoping exercise, the Government launched a consultation on its draft aviation policy framework in June 2012. The consultation included the following information in relation to helicopter noise:

- 4.90 *We received a number of responses on the subject of helicopter noise, particularly in London. Unlike commercial aircraft, helicopters do not fly very high and therefore their noise has the potential to impact on people living along the entire length of their flight path. This means that in an area which experiences a concentration of helicopter movements, there is scope for considerable disturbance. Many people have commented on the relatively greater annoyance from helicopter noise.*
- 4.91 *Helicopters must meet internationally agreed noise standards prior to the issue of a Certificate of Airworthiness. While it is possible to regulate airports and aerodromes, in many cases helicopters may not use these facilities. Helicopters are subject to Rules of the Air Regulations, which require minimum heights to be maintained, but there are no restrictions on helicopter movements within uncontrolled airspace. Within the London area, single engine helicopters are required to follow certain routes, though these are designed for safety rather than noise purposes. We would encourage NATS and the CAA to look at these issues overall, as well as in the context of work to review London airspace and we will consider how to address noise from helicopters in our review of the 2002 guidance.*

The consultation ran until 31 October 2012. SASIG again took this opportunity to lobby for the inclusion of measures to address helicopter noise impact in the proposed legislation. SASIG's response to the consultation and the report informing its comments, setting out the regulations for helicopters and the community impacts and focusing on noise and controls, are attached to this response.

The Government's approach to the management of noise from general aviation and helicopters has been that it is not appropriate for the Government to intervene. The Government maintains the stance that local environmental issues are best resolved at a local level where possible.

SASIG does not agree that there are sufficient local powers for adequate local resolution of noise from general aviation and helicopters. SASIG has therefore called for the application of the Secretary of State's 'section 5 power' (Civil Aviation Act 1982), placing a duty on an aerodrome operator to have regard to the need to minimise adverse effects on the environment.

The Government should also take a proactive approach to reducing the impact of helicopters by using incentives to phase out noisier helicopters. In order to encourage newer and less noisy types of helicopters SASIG believes it is necessary to reduce the noise standard from the current level of 81 dB(A). In general, in seeking to reduce the number of older and noisier helicopters, the Government could use incentive/disincentive schemes to encourage phasing out of these helicopters.

SASIG has also lobbied for the development of a system of monitoring helicopter movements across additional areas of the UK and not just London. Currently, the CAA only monitors helicopter movements in London. In order to understand and quantify the impacts of helicopters in the UK, it is necessary to undertake more effective monitoring of helicopter movements across the UK and not just in the London Control Zone.

SASIG has called on the Government to recognise the role of heliport consultative groups in establishing local regulations to reduce impacts on communities and involve them and other groups in the development of legislation to address helicopter noise.

In addition to lobbying through SASIG, Surrey County Council also submitted its own separate response to the Government consultation on its draft aviation policy framework which directly addressed the issue of helicopter noise and shows the seriousness with which the Council takes this matter. The Council's response, which is set out in the attached letter (see questions 12, 20 and 21), included the following views:

Unlike commercial aircraft, helicopters do not fly very high and therefore their noise has the potential to impact on people living along the entire length of their flight path. This means that in areas which experience a concentration of helicopter movements, there is scope for considerable disturbance. There is much feedback from the public in Surrey on helicopter noise and the relatively greater annoyance this causes. Policies included in the Framework to address this issue would be most welcome.

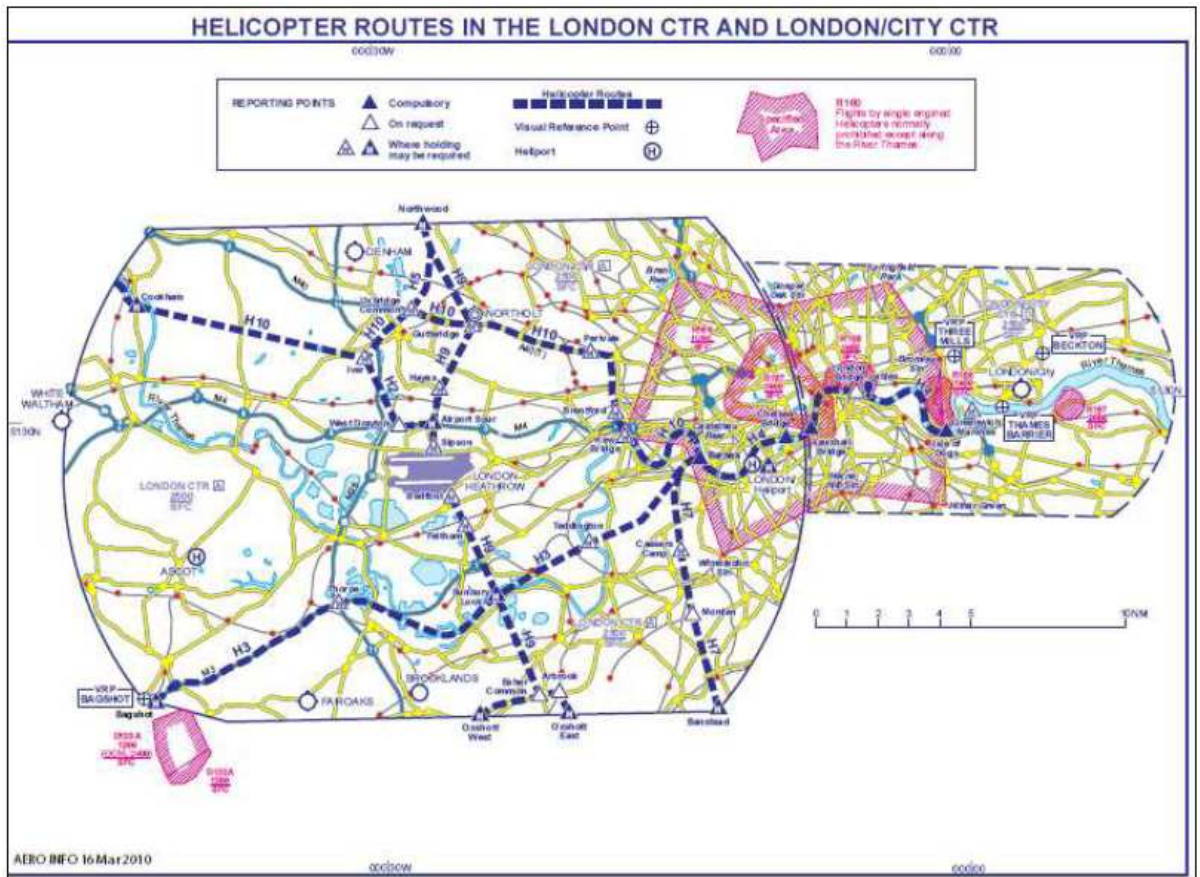
Legislation should be introduced to address helicopter noise and to extend the movement restrictions applicable to London. Permitted development rights for landing areas could be removed. The current exemption with regard to helicopter noise in the Environmental Protection Act 1990 could be revised.

The Government's response to the consultation and details of any proposed legislation is currently awaited. The petitioner will be advised of the response once received. Surrey County Council will continue to lobby both through SASIG and directly to promote the need for long-term, sustainable aviation policies that lead to a reduction in the environmental impact of aviation whilst securing appropriate social and economic benefits.

Local context – issues raised by the petition

In addition to continuing to lobby for effective controls on the adverse impacts of helicopter noise, the Council has also worked with partners at a local level to examine some of issues affecting Surrey residents.

An analysis of the location of signatories to the ePetition has shown that the majority reside in the north of the county and, in particular, grouped parallel to the boundary with London. This coincides with the alignment point of one of the main routes for helicopter flights into London (route H7 on the map below).



Further investigation, including work carried out into this issue by the London Heliport Consultative Committee, has pointed to one of the significant contributing factors to the complaints being leisure and social helicopter flights from Surrey airfields, particularly Redhill Aerodrome, lining up with the entry point to the set entry route to London over specific areas in the north of the county. This traffic ‘funneling’ leads to a number of flights taking place over the same areas and, therefore, often affecting the same residents disproportionately. This situation is added to by the presence of key racing events (Epsom Derby etc) in the area which can lead to significant additional number of helicopter flights at certain times of year.

I commend the steps already taken by the operator of Redhill Aerodrome to advise pilots using its airfield of the issues experienced by residents (attached). The aerodrome operator has asked its pilots to adhere to voluntary measures, including travelling at additional height and re-routing away from areas where complaints have been reported, to improve the situation for those residents affected. I will be contacting the aerodrome operator’s consultative committee to see if there are other ways to improve the sharing and effectiveness of this advice with the aerodrome’s users. Also, as a matter of local concern, I will be copying in the Local Committee Chairmen for the affected areas. They will be able to consider how best to take any local issues forward with their Borough and District colleagues at a future date.

Monitoring and reporting

Having considered the ways in which the Council is working at both the national and local levels on this issue, it is worth noting the positive direct role which local residents can play. In addition to the complaint reporting which can be made via the CAA, the operator of Redhill Aerodrome has put in place local arrangements for the public reporting of aircraft noise issues (<http://www.redhillaerodrome.com/index.php/flying-complaint>). The aerodrome operator has shown a willingness to engage with the local community to address issues which have been raised and I urge residents who feel they have been affected to make use of those reporting arrangements. Such reports can be most effective when they include any details the resident might have about the aircraft/helicopter involved, the time and location of any instances and contact details for any follow up questions.

The aerodrome consultative committee receives regular reports on the noise complaints which have been submitted. If residents engage with the aerodrome operator it should be possible to identify if part of the problem does originate with these flights and whether or not voluntary measures are proving successful in encouraging pilots to fly with additional consideration of the potential impact on residents. Should it be discovered that there is another identifiable source of helicopter traffic affecting the area, then the same arrangements could also be used.

I hope residents will support the measures being taken at both the national and local level to address their concerns.

Mr John Furey
Cabinet Member for Transport and Environment
13 March 2013

**MINUTES OF THE MEETING OF THE CABINET
HELD ON 23 APRIL 2013 AT 2.00 PM
AT ASHCOMBE SUITE, COUNTY HALL, KINGSTON UPON THAMES,
SURREY KT1 2DN.**

These minutes are subject to confirmation by the Cabinet at its next meeting.

Members:

*Mr David Hodge (Chairman)	*Mrs Kay Hammond
*Mrs Mary Angell	*Mrs Linda Kemeny
*Mrs Helyn Clack	*Ms Denise Le Gal
*Mr John Furey	*Mr Peter Martin (Vice-Chairman)
*Mr Michael Gosling	*Mr Tony Samuels

* = Present

PART ONE
IN PUBLIC

32/13 APOLOGIES FOR ABSENCE [Item 1]

There were no apologies for absence.

33/13 MINUTES OF PREVIOUS MEETING: 26 MARCH 2013 [Item 2]

The minutes of the meeting held on 23 April 2013 were confirmed and signed by the Chairman.

34/13 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

35/13 PROCEDURAL MATTERS [Item 4]

(a) MEMBERS' QUESTIONS [Item 4a]

Two questions had been received from Members. The questions and responses were tabled and are attached as **Appendix 1 to these Minutes**.

Mrs Hazel Watson asked a supplementary question as to whether the Council would agree to re-route the Vachery event cycling to avoid road closures taking place on different occasions in the same roads this summer.

The Chairman noted the huge success which Surrey had enjoyed with previous Olympic and Tour of Britain cycling events and how these events had been enjoyed by the community as a whole. Whilst these events were enjoyed by many, it was important that this was balanced against the impact on those most affected by any related road closures. The Council received hundreds and sometimes thousands of requests to close roads, for a variety of reasons, each year. These requests were considered by council officers on a case by case basis, taking into account the nature of the events and the safety issues involved. In view of the concerns which had been raised, the Chairman had asked officers to look at how these decisions might be taken in

future to ensure that Surrey could continue to enjoy the benefits whilst ensuring that any inconvenience did not impinge on the same residents. The safety of all road users would continue to be of the utmost importance. A dialogue would take place over the next few weeks as to how these decisions could best be taken in future, including ensuring appropriate consultation, with any necessary changes being made to the Council's Constitution in the new council year.

(b) PUBLIC QUESTIONS [Item 4b]

Six questions had been received from members of the public. The questions and responses were tabled and are attached as **Appendix 2 to these Minutes**.

Supplementary questions were asked by Mr Paul Placitelli, Ms Lesley Tinker (on behalf of Ms Tara Rutt), Mr Colin Terry and Ms Shirley Gill regarding short break respite care for children with disabilities. The questions asked related to access to local respite care, the coordination of joint strategic working between the Council and the NHS, whether consultation would include the option for families to specify preferred respite accommodation and whether the Cabinet could give an assurance that, following the review, the consultation would extend into special schools for children with severe learning difficulties to gain parents' views and opinions.

The Cabinet Member for Children and Families thanked the questioners for their questions and stated the Council's absolute commitment to support children in need and families of children with disabilities as set out in Section 17 of the Children's Act. This commitment was demonstrated by Surrey County Council's expenditure of more than £7million pounds on this area, more than twice the level set out in Every Child Matters. The Council would be working jointly with NHS Guildford and Waverley Clinical Commissioning Group, as the lead for local NHS commissioning on children's services, to review all the options provided for children with disabilities and complex needs. The review would take place during summer 2013 and would provide clarity and joint strategic working going forward. The consultation and engagement as part of the review process would include the option for parents to state their preferences around respite care, though it was noted that decisions would always need to take into account professional opinions. The Cabinet Member gave her assurance that consultation would extend to special schools and would look at all requirements, including those with complex needs under 10.

The Cabinet Member for Children and Families advised anyone who did not feel that they were getting the support they needed to contact Nick Wilson, Strategic Director of Children, Schools and Families. The Council would look at any individual case and ensure that the family gets the right support. The Chairman joined with the Cabinet Member in noting that Surrey County Council had a high quality team who were committed to children's services and advised that looking after children was his highest priority as Leader.

(c) PETITIONS [Item 4c]

No petitions were received.

(d) REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE [Item 4d]

No representations were received.

36/13 BUDGET MONITORING AND PROVISIONAL BUDGET OUTTURN 2012/13 (PERIOD ENDING MARCH 2013) [Item 5]

The Cabinet considered the revenue and capital budget monitoring report for March 2013 and the interim budget outturn for the 2012/13 financial year. The final outturn report would be considered by the Cabinet on 28 May 2013.

The Council had demonstrated that spending was under control and was applying prudent financial management whilst continuing to provide services to the residents of Surrey. Services had been successful in containing expenditure. The revenue budget was forecast to be underspent by £3.8 million. Based on these forecasts, including the agreement that £7.9 million be carried forward to the 2013/14 financial year to continue and complete projects, the Council's available general balances would be £20.6m at the year end. The full in-year capital budget had been spent or committed to be spent and the final overall capital budget position for 2012/13 would be reported in May 2013.

The Chairman and Cabinet Members noted that the quick reporting arrangements which were in place meant that residents could see the Council's financial position and have confidence. The Deputy Leader commended the fact that the provisional outturn indicated that the Council would be under budget for the third year in a row. The importance that each directorate had also reported as being at or under their budgets was highlighted. The improved programming and delivery of capital projects was also noted.

RESOLVED that:

1. the provisional revenue and capital year end budget outturns be noted.
2. the revenue budget carry forward requests by services totalling £7.9m be approved.
3. the carry forward of £17.5m committed capital budget be approved.
4. The changes to government grants be reflected in directorate budgets.

Reason for decision

To monitor the budget and approve carry forwards to enable on-going projects to continue without delay.

37/13 PUBLIC HEALTH EQUALITIES IMPACT ASSESSMENTS [Item 6]

The Cabinet considered the Public Health Equalities Impact Assessments which underpin the related sections of the Medium Term Financial Plan 2013-18. Service related Equalities Impact Assessments were considered by the Cabinet as part of the agreement of the Medium Term Financial Plan at its meeting on 26 March 2013. The Equalities Impact Assessments relating to

Public Health had been updated since the previous meeting and the revised versions were presented to Cabinet for their consideration.

The Cabinet Member for Adult Social Care and Health noted that the Public Health team had recently transferred to the Council from the NHS and noted the excellent job which had been done in covering all aspects of the Equalities Impact Assessments for each of the areas. The Cabinet Member also made the following statement:

“As a Cabinet we would like to welcome the transfer of Public Health and the Public Health Team into the County Council from the beginning of April and this be recorded formally in the Minutes.

The Public Health Team are to be hosted in the Chief Executive's office and the Assistant Chief Executive is working with myself and the Team to ensure a smooth and robust transfer to secure a good working relationship with the newly formed CCGs and the boroughs and districts to bring a new dimension to the role of Public Health within the Local Authorities.

This will clearly, through health and wellbeing, improve the life chances of all residents in Surrey.

I am working with the Assistant Chief Executive to determine how we recruit a Director of Public Health Surrey and I will update you over the coming weeks.”

The Cabinet Member for Community Safety noted that the Equality Impact Assessments now fully addressed the identified Public Health areas. The nature of the Council's new public health duties was extensive and had highlighted the opportunities for better joint working to deliver benefits for the residents of Surrey. The Chairman noted the contributions of the Cabinet Member for Adult Social Care and Health and the Assistant Chief Executive in the transfer of public health responsibilities.

RESOLVED that the contents of the Equalities Impact Assessments for Public Health be noted and agreed.

Reason for decision

To ensure due consideration of the equalities implications of the proposals relating to Public Health as set out in the agreed Medium Term Financial Plan.

38/13 LEADER AND CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING [Item 6a]

The Cabinet noted the decisions taken by the Leader and Cabinet Members since the previous meeting.

RESOLVED that the decisions taken by the Leader and Cabinet Members since the last meeting as set out in **Appendix 3 to these Minutes** be noted.

Reason for decision

To note the decisions taken by Cabinet Members under delegated authority.

39/13 AWARD OF A FRAMEWORK AGREEMENT FOR THE PROVISION OF SAP MANAGED SERVICES AND SAP APPLICATION DEVELOPMENT [Item 7]

The Cabinet agreed in December 2012, with the support of full Council in February 2013, the establishment of a partnership agreement between Surrey County Council and East Sussex County Council for the provision of a shared business support service. This included transactional support and IT hosting services. A procurement process to award a joint contract to provide SAP technical support to both councils had taken place to support this partnership.

Both Surrey County Council and East Sussex County Council use SAP as their main transactional system, covering activities such as payroll, accounts payable & receivable and general ledger functionality. The joint procurement of SAP technical support had enabled the shared strategic vision for a single SAP system supporting both Councils to be achieved. The proposed contract arrangements delivered value for money, a 38% saving on the current managed service contract and the opportunity for further efficiencies.

The Cabinet noted that the details of the recommended contract awards and the cost savings to be delivered would be considered in the private part of the meeting (minute item 82/13).

RESOLVED that:

1. The award of a 4 year framework agreement, and the immediate use of that framework to award a 3 year call-off contract, to a single supplier for SAP Managed Services with a 2 year optional extension to provide ongoing SAP maintenance and monitoring of the SAP system be approved.
2. The award of 4 year Framework Agreement for SAP Application Development, to provide SAP development services, that will allow a range of suppliers to compete for projects as they arise through the use of mini-competitions be approved.

Reason for decision

To ensure the continuation of maintenance and support of SAP services via new shared contract arrangements with East Sussex. These arrangements provide value for money, deliver 38% savings on the current managed service contract, have a clearer specification and scope and offer further efficiencies through contract and supplier management.

40/13 EXCLUSION OF THE PUBLIC [Item 8]

RESOLVED that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under paragraph 3 of Part 1 of Schedule 12A of the Act.

41/13 FRAMEWORK AGREEMENT FOR THE PROVISION OF SAP MANAGED SERVICES AND SAP DEVELOPMENT SERVICES [Item 9]

The Cabinet considered a Part 2 Annex to the report received under minute item 80/13. The Annex had been circulated in Part 2 of the agenda as it contained information exempt from Access to Information requirements by virtue of paragraph 3 – information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

RESOLVED that a Framework Agreement be awarded on a 4 year term in two Lots as follows:

- i). Lot 1: Managed Services be awarded on the basis of an overall framework to the recommended single supplier, as set out in the Part 2 Annex to the report submitted, to provide a managed service for the ongoing SAP maintenance and monitoring of the SAP system.
- ii). Lot 2: Application Development be awarded on the basis of a framework agreement with the appointment of the ten recommended suppliers, as set out in the Part 2 Annex to the report submitted, to provide SAP development services.

Reason for decision

To provide value for money and deliver both savings and efficiencies for the Council.

42/13 PROPERTY TRANSACTION: ACQUISITION OF OFFICE PREMISES IN WOKING [Item 10]

The Cabinet considered the acquisition of the freehold interest of office premises in Woking for potential future service delivery improvements and economic regeneration purposes. The report had been circulated in Part 2 of the agenda as it contained information exempt from Access to Information requirements by virtue of paragraph 3 – information relating to the financial or business affairs of any particular person.

RESOLVED that:

1. The acquisition of the freehold interest of the identified office premises in Woking for potential future service needs or regeneration purposes be approved in principle.
2. The final approval for the acquisition of the property be delegated to the Strategic Director for Change & Efficiency, in consultation with the Leader, Cabinet Member for Assets and Regeneration and the Chief Finance Officer, upon provision of a high level feasibility study demonstrating either:
 - a. The acquisition and holding costs over a two year period are met or exceeded by the income potential and any capital receipts on sale, or

- b. The acquisition and holding costs over any project life span are met or exceeded by the income potential and any capital receipts on sale.
3. The freehold interest of the property be purchased for a maximum acquisition cost not exceeding the sum stated in the recommendation of the Part 2 report submitted.

Reason for decision

To acquire the property for potential future service needs or regeneration purposes.

43/13 PUBLICITY FOR PART 2 ITEMS [Item 11]

RESOLVED that no publicity be agreed for the contract and property terms considered in Part 2 of the meeting due to the likely disclosure of exempt financial information.

Meeting closed at 2.34 pm

Chairman

CABINET – 23 APRIL 2013

ITEM 4 - PROCEDURAL MATTERS

4(a) Members' Questions**Question (1) from Mrs Hazel Watson (Dorking Hills)**

Certain roads in the Leith Hill area are set to be closed for a significant part of the day for The Vachery Triathlon on 21 July and for the Prudential Ride London event on 4 August, and then again on a rolling basis for the Tour of Britain race on 21 September. In addition, a number of sportives with a significant number of competitors are also set to ride along these roads in other organised events.

Will the Leader of the Council agree with me that it is essential that we balance the rights of local residents to enjoy living in this area with the rights of cyclists racing and enjoying our countryside and that two events two weekends apart which involve almost all day road closures and which will prevent residents leaving and entering their homes is not a fair balance between the rights of residents and the rights of cyclists? Will the Leader of the Council also agree with me that it is now very short notice to notify residents of the Vachery event and its road closures given that it is likely that weddings and summer garden parties will have been organised in the affected area for some time and that such events cannot be replanned at such short notice and will be significantly disrupted by the road closures?

Furthermore, will the Leader of the Council agree that it is appropriate that only one all day or significant part of a day road closure should be applied for in relation to any one road each year and will he commit the County Council to only apply for one all-day road closure per year for any one road for cycle road racing this year and to formulate an official policy on this basis for future years?

Reply:

During our Olympic summer, Surrey County Council demonstrated that it could safely and successfully organise and deliver a series of world-class sporting events. You will recall that some parts of Surrey enjoyed 3 days of exciting events, in the space of a week. The resulting legacy for Surrey from these events seen on global television has been that our beautiful county attracts many more visitors, and many amateur sports people now test themselves on the same roads as their Olympic heroes. Our successful handling of the Olympics has also encouraged an increasing number of event organisers to approach us to put on high profile sporting events.

When deciding whether to allow a closed road event, our first consideration is to ensure that the interests of our local residents are balanced against the wider benefits for the county. Our priority is to ensure that residents are safe and that disruption is kept to an absolute minimum. No events go ahead unless the event organiser provides clear evidence that there will be significant economic benefit for the county, as well as associated health benefits and wider promotion of the county. These events also provide opportunities to recreate the community spirit that we experienced locally, when communities came together in celebration and gave a warm welcome to visitors and participants.

All the events that are being proposed in Surrey have strict oversight by county council officers to ensure that they run safely and that residents are engaged as early as possible. There is an unprecedented demand for Surrey's roads to be used for high profile events, which is why I have asked officers to review the existing process for accepting these events on closed roads, and for a robust new process to be prepared for consideration by The Cabinet this summer.

Mr David Hodge
Leader of the Council
23 April 2013

Question (2) from Dr Andrew Povey (Waverley Eastern Villages)
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In your last Leader's statement at the full County Council meeting you stated your concern for the elderly and vulnerable in Surrey. Indeed under the strong leader model you have the ultimate responsibility for vulnerable people who are under the care of Surrey County Council. When are you going to accept this responsibility in respect of the tragic death of Gloria Foster?

Reply:

There are appropriate and independent investigations ongoing and I will not be making any further comment on the matter until those are concluded. I shall not answer any further questions from Dr Povey on this until the final reports are concluded.

Mr David Hodge
Leader of the Council
23 April 2013

CABINET – 23 APRIL 2013

ITEM 4 - PROCEDURAL MATTERS

4(b) Public Questions**Question (1) from Mr Paul Placitelli, Horley**

With regards to SCC principle that: 'No child under 10 years of age should be accessing residential overnight short break provision except in exceptional circumstances' Department of Education's guidance states that local authorities must consider the legal implications of the eligibility criteria they apply to short breaks services and not apply any eligibility criteria mechanistically without consideration of a particular family's needs. Under equality legislation law and the potential impact the decision could have on human rights, authorities have a legal duty to pay due regard to the need to eliminate discrimination and promote equality with regard to disability, whilst requiring that this duty to pay due regard be demonstrated in the decision making process, assessing the potential equality impact of proposed changes, procedures and practices is one of the key ways in which public authorities can show due regard.

Do you accept that in the absence of a full Equality Impact Assessment, you have met your legal obligations and Department Of Education guidelines in ensuring you have considered the need and rights of a very vulnerable group of society?

Reply:

Our procedures for accessing the short breaks service comply fully with DFE guidance. **SCC neither has, nor would wish to adopt** any specific eligibility criterion or entitlement framework that is applied in some mechanistic fashion for the short breaks service it provides.

It is more appropriate and effective that a complex and holistic assessment is undertaken by experienced staff in our Children with Disability Teams, with a professional approach to identifying and meeting needs.

The assessment framework is based on legislation, and requires a thorough understanding of the child's developmental needs, and the capacity of the parents to respond to those needs. Specifically we consider the impact of the wider family and the home environment on that parenting capacity.

We take into account family relationships, the emotional and behavioural development of the child, basic care, safety, stimulation of the child, emotional warmth, sense of identity, education, self care skills of the child, housing, health, employment, family stability and social integration, and many more factors. If the assessment shows a clear need for support then the CWD team work with the family and other agencies to provide the requisite support.

Thus all decisions regarding care provided to Surrey children are based on a full assessment of their needs and best practice principles. Most children's needs are such that they make better developmental progress in family settings rather than in residential care, and this is particularly true of children under the age of 10. I believe that for most young children their needs are best met in a child-focused community

with family-based provision, rather than a residential setting where there may be a mix of ages and / or needs that is more difficult for younger children to settle in.

However, where a child's needs are particularly complex, specialist residential care may be the most appropriate option. In these situations children may be placed in residential settings and since the beginning of January this year four such care packages have been agreed for children under the age of 10. Therefore eligibility criteria are not being applied mechanistically, and we consider that Surrey County Council is fully compliant with our legal obligations and Department for Education guidance.

A joint strategic review is underway of short breaks by the council and NHS Guildford & Waverley Clinical Commissioning Group, on behalf of the 6 CCGs with responsibility for children's services in Surrey.

Mrs Mary Angell
Cabinet Member for Children and Families
23 April 2013

Question (2) from Ms Tara Rutt, Caterham

Despite NHS renewed commitment to the Beeches we are aware of a large number of parents who continue to be refused access to the Beeches, being told by social services that:

- They are not eligible due to the child's age.
- Their child does not qualify as they would not pass a health care assessment despite having profound and multiple disabilities.
- They prefer to deal with Applewood as they know how it operates despite it not being local or the parent's choice.

Surrey's own SEND pathfinder vision statement quotes:

- We want young people, children and their families to be confident in the system, knowing that they will be listened to and that it will provide what is needed in a timely fashion.
 - Children, young people and families will play a key role in decision making.
- Why despite the NHS reaffirming financial support for the Beeches and (Severe Learning Disability children) does SCC continue to refer to anywhere but the Beeches centre despite the Beeches being the most appropriate provider according to parents' wishes, therefore SCC are allowing the Beeches to be under – used and public funds wasted?

Reply:

While Mrs Tutt claims to be aware of a large number of parents who continue to be refused access to the Beeches I wish to put on record that no comments regarding this matter have been received by the Director of Children's Services, the Deputy Director of Children's Services, or the Lead Member, via letter, e-mail, text or telephone. It would have been more appropriate for any family who feels that they need their case reconsidered to contact Surrey County Council or the NHS directly.

The Beeches is a NHS commissioned service, and Surrey County Council is not the lead commissioner. SCC is therefore not responsible for referring children to the Beeches. Current guidance from the NHS is that children accessing this service should have a health need, and that a Health Needs Assessment (HNA) should be

undertaken prior to referral. Children who meet these criteria are being referred to the Community Nursing Team for a HNA by Surrey County Council; however the decision as to whether to offer a service from Beeches is made solely by NHS staff.

Following assessment, social workers should discuss all short break options with families, including direct payments. Where Applewood is likely to be the most appropriate service parents will be directed towards this resource. However if parents express a particular preference for their child to attend Beeches, SCC is happy to request a HNA from the Community Nursing Team.

The Council and Clinical Commissioning Groups will decide on the future commissioning arrangements for short breaks residential care after completing the consultation on the options contained in the joint strategic review.

Mrs Mary Angell
Cabinet Member for Children and Families
23 April 2013

Question (3) from Mr Colin Terry, Horley

In reference to SCC's Short break statement under specialist need it quotes that: Specialist services are for disabled children and young people and their parents and carer's who require more support than is available through universal and targeted services for example overnight breaks. Families have a choice in what services they access and although access is not necessarily dependent on a formal assessment of need, each provider may outline their own acceptance criteria.

If this statement is to be adhered to can the councillor agree and commit that should parents of a disabled child under 10 approach social services requesting overnight respite in a centre of their own choice this will at the very least be explored and given following a formal assessment if required and the option not closed off by being told it is against the council policy/principle?

Reply:

The provision of specialist short break services to meet a child's assessed needs will be agreed with parents as part of their child's plan and consideration of the most appropriate options available. Good practice principles, based on research, should be applied and either access criteria may be set by commissioners, or individual providers may outline their own. Where parents request a specific service these factors will be taken into account together with whether the service can safely provide the care requested and whether the service can offer appropriate activities and a friendship group for the child. For example, it would not be a good plan for a young child to be placed with a much older age group who wish to follow teenage/youth club type activities.

Preferences will therefore be explored, but parents may need to understand that a particular option may not be the best service to meet their child's needs, and that this will be informed by access criteria, service availability, and the care and expertise different services offer.

Mrs Mary Angell
Cabinet Member for Children and Families
23 April 2013

Question (4) from Ms Shirley Gill, Caterham

With regards to SCC principle that:

'No child under 10 years of age should be accessing residential overnight short break provision except in exceptional circumstances'

The council has been asked on many occasions to provide details and recent up to date evidence of when and how the parents were consulted and to include the split of MLD to SLD of children referred to in each of these consultations?

Replies given have been:

'Consultations referred to include the Aiming High consultation undertaken in 2009 and Surrey County Council's 'Fit for the Future' co-production events held in 2010.'

'Parents who responded to these consultations were not specifically asked whether their children had MLD or SLD therefore this question cannot be answered.'

Whilst there was consultation on the Short Breaks Statement covering other aspects on communication with parents, there was 'not consultation on this particular principle.'

Surrey's short break statement states 'consultation with groups such as Barnardos and The National Autistic Society were held,' (even though it is not relevant to the group of children with severe learning difficulties, behavioural problems and needs such as epilepsy who were referred to in the question.)

As SCC's change to their principle has such far reaching consequences, they have a public duty to consult with all relevant groups, so that they have a full understanding of the impact and effect it will have on those peoples/groups lives. There is no evidence that they have consulted with the families who have children "in exceptional circumstances" Those families of children who are unable to sleep and because of the nature of the children's disabilities are unable to access other forms of overnight respite, the families for whom the only other option is vastly expensive residential care.

With regards to the under 10 principle, does the council believe that a full consultation should have included parents and carers of SLD children to take into account this group of particularly vulnerable children?

If so what steps are they taking to remedy the situation?

Reply:

A joint strategic review is underway of short breaks by the council and NHS Guildford & Waverley Clinical Commissioning Group, on behalf of the 6 CCGs with responsibility for children's services in Surrey. The options proposed by the review will be consulted on in the summer 2013.

The joint strategic review will include options for consultation with all parents and carers of children with disabilities, including parents of disabled children under the age of 10, and parents of children with severe learning disabilities and complex health needs. Further details will be provided as part of the review.

I wish to place on record our commitment to support families through the provision of short breaks. Our planned expenditure for 2012/13 was £8.3 million – final outturn to be confirmed through the end of year accounts. These figures include all contracted spend with providers plus short breaks included within individual care packages purchased by the social care teams for both looked after and non-looked after children.

This represents more than twice the minimum expectation of £2.7m for 2011/12 and £3m in 2012/13 as stated by the Every Disabled Child Matters campaign and for 2012/13 represents 73% of all social care funding for disabled children (total spend £11.4m excluding LAC placement costs).

I am pleased to say that many parents contact us expressing their real appreciation of the short breaks service and the positive impact it makes on their children's lives.

Mrs Mary Angell
Cabinet Member for Children and Families
23 April 2013

Question (5) from Keya Ashraf, Claygate
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Pupils attending Claygate Primary School (particularly those residing in Claygate) are at a significant disadvantage in securing a place at their preferred secondary school.

Based on first offers made in March, just half had been offered their 1st preference secondary school (down on previous years) and compared to a county average of 85% and a national average of 87%. 80% had been offered one of their first 3 preferences (again down on previous years), compared to a county average of 95% and national average of 97%.

While 14 pupils were given first offers at Hinchley Wood Secondary School in 2013, most offers were due to the sibling ruling. Just 4 pupils were offered places based on distance, all of whom live in Hinchley Wood or the Dittons.

Could the Council therefore confirm what expansion is planned at Hinchley Wood and Esher High Secondary Schools and how Claygate pupils will be able to secure places at those schools as demand increases in future years?

Reply:

With regard to the 60 children due to transfer to secondary school from Claygate Primary School, the Local Authority received mainstream applications in respect of 51 of them. Of these, parents were offered their preferences as follows:

1st preference	26 (51%)
One of their 6 preferences	42 (82%)
Centrally allocated a non-preference school	9 (17.6%)

However, 7 of the parents who were centrally allocated a non-preference school only named two preferences on their application form, which were Hinchley Wood and Esher High. Both Hinchley Wood and Esher High schools use individual catchment areas to prioritise applicants, with children living within catchment receiving priority ahead of children who don't. The area of Claygate is split between both catchments

and so some children living in Claygate will receive priority for Esher High and others will receive priority for Hinchley Wood. These catchment areas have operated since 2011 and since that time neither school has allocated places to children beyond their catchment area at the initial allocation of places. In this way, as each child can only be within the catchment of one school, and as historical data confirms that neither school has allocated places to children living outside the catchment area since 2011, these parents only had a realistic chance of being considered for one school, which was the school in whose catchment area they lived.

Whilst I acknowledge that the majority of these parents did apply to their catchment area school as their first preference, parents are advised to consider other local schools when they make their applications for a school place. In the area of Claygate there are other schools which are situated within a reasonable distance and, whilst parents are under no obligation to apply for these schools, they restrict their options by not doing so and this in turn reduces the percentage satisfaction rates.

The Local Authority has a statutory duty to ensure that there are sufficient places for Surrey children and that each Surrey child receives an offer of a school place within a reasonable distance, either within Surrey or across the County boundary. Whilst the law gives parents the right to name a preference for their preferred schools, the Local Authority has no duty to offer a place at a school of preference. The law is phrased in terms of 'preference' rather than 'choice' because there will be times when a child will not be able to be offered a place at a school of preference, such as when a school is oversubscribed. In these cases it is therefore the admission arrangements which must determine which children are offered a place.

From the allocation for 2013, all children who live in Claygate and who live within the catchment of Esher High have now been offered a place at Esher High where it was listed as a preferred school. As such, based on the existing catchment it does appear that Esher High is able to provide places for Claygate children living within their catchment area. However, this does not appear to be the case for Hinchley Wood, for which there are still children who live in Claygate and within the catchment for Hinchley Wood who have not yet been offered a place.

I regret that whilst there are no plans to expand Hinchley Wood, it is anticipated that Esher High will expand to a Published Admission Number (PAN) of 240 from September 2015, which will be an increase of 30 places compared to 2013. In the light of this we will review the catchment area for Esher High for 2015 to ensure that additional places are allocated fairly. Whilst Esher High School is a Voluntary Controlled school, for which the Local Authority is responsible for setting the admission arrangements, Hinchley Wood is an Academy and it is therefore the school's Governing Body which is responsible for its admission arrangements. We would however expect to be able to liaise with Hinchley Wood to ensure that any catchments for the area are appropriate and fair to all parents. I regret however that I cannot offer any guarantees that any revision of the admission arrangements will enable Claygate parents to attend either Hinchley Wood or Esher High Schools.

Mrs Linda Kemeny
Cabinet Member for Children and Learning
23 April 2013

Question (6) from Mrs Susan Crafer

Surrey County Council failed to identify all the then current and potential risks to my late mother, Mrs Jesshope. In addition she was not properly assessed in time as to whether she had appropriate mental capacity to deal with her financial affairs.

In the view of the Leader's statement at the last County Council meeting in which he expressed his concerns for Vulnerable Adults in Surrey, would the Leader now instigate a further independent review of the care received by my mother."

Reply:

I will be writing to Mrs Crafer about this matter. As the question relates to details about her late mother and the financial affairs of the family, it would not be appropriate to discuss it at a public meeting.

Mr David Hodge
Leader of the Council
23 April 2013

CABINET MEMBER DECISIONS**APRIL 2013****(i) RELOCATION OF PHAB AND DISABILITY CHALLENGERS FROM LINTONS YOUTH CENTRE TO THE NORTH EAST SURREY COLLEGE OF TECHNOLOGY, (NESCOT), EPSOM**

1. The capital expenditure relating to adaptation works at NESCOT (subject to receipt of competitive quotations) as detailed in the schedule of works and budget costings (circulated as Annexe 1 – Appendix A under item 5 in Part 2 of the agenda) be approved.
2. That the works are not commenced until NESCOT has entered into an Agreement For Works with Surrey County Council; and NESCOT, Disability Challengers and Phab have entered into a formal Licence, the terms of which meet with the council's approval, and which guarantees Phab and Disability Challengers' use and enjoyment of the new facilities for a minimum period of 20 years.
3. The final costs (when quotations have been procured) and award of contract, be delegated to the Chief Property Officer in consultation with the Cabinet Member for Assets and Regeneration Programmes, SCC Procurement and the Assistant Chief Executive.
4. The council meet the cost of reasonable legal fees (not expected to exceed £6,000) incurred by NESCOT and Disability Challengers in agreeing a formal long term licence to safeguard Disability Challengers' future use of the completed facilities.

Reasons for decision

To ensure the valuable services to the community offered by Disability Challengers and Phab continue to be available to young local people following the closure of Lintons Youth Centre, with a minimum of disruption to those organisations. The proposal represents an opportunity for Disability Challengers and Phab to move from an outdated, unsustainable property to one which has been specifically adapted for their long term use.

(Decision of Cabinet Member for Assets and Regeneration Programmes – 9 April 2013)

(ii) SUPPORTING ECONOMIC GROWTH: FUNDING FOR SURREY CONNECTS FOR ECONOMIC DEVELOPMENT ACTIVITY**Details of decision**

The change of use for funding held by Surrey Connects for economic development activity be approved, and the legal agreement between Surrey County Council and Surrey Economic Partnership be novated

to Surrey Connects with amended Schedules 1 and 2 to reflect the changes in use of the funding set out in Annex 1 of the report.

Reasons for decision

The funding was initially allocated to Surrey Economic Partnership as part of a reward scheme operated by the previous Government, and the balance is now held by Surrey Connects. The board of Surrey Connects have requested approval to use these funds for general economic development activity, in addition to their original use for the promotion of electric vehicles.

(Decision of the Leader of the Council – 9 April 2013)

(iii) IMPROVEMENT PLANS FOR SURREY ARTS, HERITAGE SERVICE AND SURREY ADULT AND COMMUNITY LEARNING

1. The improvement plans for Surrey Arts, Heritage Service and Surrey Adults and Community Learning be approved. These create a framework to deliver the actions and key milestones to ensure service improvement and efficiencies are delivered for the benefit of Surrey residents, staff and Surrey County Council.
2. The Cabinet Member to be regularly updated on progress against the improvement plans through the course of the year.

Reasons for decision

Carrying out the actions within the service-specific improvement plans will ensure that Surrey Arts, Heritage Service and Surrey Adult and Community Learning improve the delivery of services to residents. It will ensure value for money is achieved whilst contributing towards a more integrated Cultural Services offer.

(Decision of Cabinet Member for Communities Services and the 2012 Games – 9 April 2013)

(iv) LOCAL BUS NETWORK CONTRACTS

1. Contract L525 be awarded to Supplier A (as set out in Annex 1 of the submitted report) for a period of 4.25 years.
2. Contract L561 be awarded to Supplier B (as set out in Annex 1 of the submitted report) for a period of 4.25 years.

Reasons for decisions

1. For contract L525, 4 potential suppliers' submitted offers, but it was the offer from Supplier A (see Annex 1 of the report) that proved to be the Most Economically Advantageous Tender, in terms of a balance between quality and price. Against current costs, their offer is cheaper than the existing arrangement, and gives the ability to establish longer term security of service.

2. For contract L561, Supplier B (see Annex 1 of the report) was the only supplier to submit an offer. However against current costs, their offer is cheaper than the existing arrangement, and gives the ability to establish longer term security of service.

(Decision of Cabinet Member for Transport and Environment – 10 April 2013)

(v) REQUEST TO ADOPT NEW ROAD: WESTLEES CLOSE, DORKING

The adoption of the road, Westlees Close, Dorking as set out in Annex 1 of the submitted report be approved.

Reasons for decision

The request to adopt the road at Westlees Close, Dorking fully meets Surrey County Council's previous policy on road adoption.

(Decision of Cabinet Member for Transport and Environment – 10 April 2013)